

ALBION FIRE DISTRICT, INC.

BOARD OF FIRE COMMISSIONERS

MONTHLY MEETING MINUTES

February 9, 2016

PRESENT: Commissioner Michael Allen Commissioner Michael Napolitano

**Commissioner Daniel Adamski Commissioner Sharon Remillard
Commissioner Anthony Leone Chief Richard Andrews Tax
Collector David Almond Deputy Chief Valentine
Treasurer Raymond Neves Attorney Louis DeSimone**

CALL TO ORDER: Meeting called to order at 7:00 pm by Chairman Michael Allen

APPROVAL OF MINUTES: Approval of the Minutes of the January 12, 2016 Meeting made by a Motion by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 5-0

APPROVAL OF BILLS: There being no questions on this month's bills, Commissioner Leone made a Motion to approve the bills for payment, seconded by Commissioner Napolitano. Motion passed 5-0.

TAX COLLECTOR'S REPORT: Collections for period 1/13/2016 to 2/09/2016 \$14,509.75. Collections for period 11/01/2015 to 2/09/2016 \$801,116.70. The Tax Collector recommended approval of abatements totaling \$245.86, one of which was abated by the Town and the remaining were in other Districts. Motion to approve these abatements made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 5-0. Motion to approve the Tax Collector's Report made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 5-0.

TREASURER'S REPORT: The Treasurer provided reconciliations for both December and January with January's Register Balance \$687,755.56. The Treasurer was requested to remove Line item 5545 Apparatus Loan – Squad 21 from the report since this loan is now paid. Profit & Loss Budget vs. Actual Report for January was not completed. The Chairman requested that the Treasurer have both reports ready for each monthly Meeting. Motion to accept the Treasurer's Report made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 5-0.

CHIEF'S REPORT: Chief Andrews presented his report for the Month of January during which the department responded to 93 incidents with 70 in Albion and 23 Mutual Aid. Training hours for the month were 186 and YTD also 186. The Chief detailed inspections for the month. L-20 went to Greenwood Fire Apparatus to adjust the high idle sensor.

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Motion to accept the Chief's Report made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 5-0.

UNFINISHED BUSINESS:

Attorney DeSimone advised that he has nothing new to report on the Attorney General's Complaint.

Attorney DeSimone advised that he has received approval to review the VFIS Policy regarding Errors and Omissions. He will report at the next meeting.

Regarding Unemployment Funds, their Legal Counsel is checking with Accounting and hopefully Attorney DeSimone will have something to report next month.

NEW BUSINESS:

Chief Andrews advised that there are three employees eligible to retire and funds appropriated in each years budget should be moved from the General Fund to a Restricted Fund. Commissioner Adamski suggested that \$10,000 be moved from Surplus to a Restricted Fund for this purpose. Commissioner Leone made a Motion to move

\$10,000 from Surplus to a Restricted Fund for Sick Leave/Buyout funding, seconded by Commissioner Remillard. Motion passed 5-0.

GOOD AND WELFARE:

Correspondence: None

Public Comment: None

Commissioner Remillard made a Motion to enter into Executive Session under RIGL 42-46-5 (a) 1 for discussion of a personnel matter, seconded by Commissioner Napolitano. Motion passed 5-0.

Open Meeting adjourned at 7:33 p.m.

Commissioner Remillard made a Motion to reopen the Open Meeting at 7:43 p.m., seconded by Commissioner Leone. No votes were taken in Executive Session other than to approve the Minutes of the Executive Session of January 12, 2016

Motion to seal the Minutes of the Executive Session made by Commissioner Adamski, seconded by Commissioner Napolitano. Motion passed 5-0.

Motion to Close the Open Session made by Commissioner Remillard, seconded by Commissioner Leone. Motion passed 5-0. Meeting adjourned at 7:44 p.m.

Lois E. Moore
District Clerk